

WESTERN NEW YORK VILLAGE SUPERINTENDENTS
ASSOCIATION

43rd ANNUAL EQUIPMENT SHOW

Wednesday, April 29th, 2026

Town of Ogden Highway Facility
2432 S. Union St. Spencerport, Ny 14559

ONE DAY ONLY!! 9AM – 2PM

DEADLINE TO REGISTER IS APRIL 15th, 2026 – NO EXCEPTIONS

SHOW CONTACTS: Harry Donahue
1191 Lawrence Rd, Hilton, NY 14468
(Ph) 585-749-3871
(Email) hgdonahue@gmail.com

COST:

Small area	10' x 10'	\$550.00
Medium area	20' x 20'	\$780.00
Large area	30' x 30'	\$950.00

**BOTH INSURANCE CERTIFICATES MUST
BE INCLUDED WITH REGISTRATION.
PLEASE ADVISE YOUR INSURANCE
CARRIER NOT TO MAIL CERTS DIRECTLY
TO TOWN OF OGDEN.**

**REGISTERING TWO - 30'x 30' BOOTHS, IS \$2,300.00 (LIMIT: TWO 30'x30' BOOTHS PER VENDOR)
*FIRST COME, FIRST SERVE ON ALL BOOTH SIZES DUE TO LIMITED CAPACITY***

REGISTRATION:

Complete the registration form and send a check for the full amount of your desired space, including electric. No registrations will be accepted until accompanied by full payment. Space will be assigned by association members.

➔ Each Vendor **MUST** supply a current certificate of insurance in the amount of \$1,000,000 listing **both WNY Village Superintendent's Association, 1191 Lawrence Rd, Hilton, NY 14468**, as well as, **Town of Ogden, 2432 S. Union St., Spencerport, NY 14559** as additional insured. **(MUST BE MAILED WITH REGISTRATION & PAYMENT)**

****The Town of Ogden and WNYVSA are not responsible for equipment/property of the vendors. ****

SETUP: Monday, April 27th, equipment only drop-off available. Tuesday, April 28th has been reserved from 8:30 a.m.- 3:00 p.m. as set up day.

- **ABSOLUTELY NO HEAVY EQUIPMENT WILL BE ALLOWED TO BE MOVED IN THE DAY OF THE SHOW.**
- Some carry-in products will be allowed on the day of the show.
- Equipment can be picked up Thursday, April 30th if necessary.

TABLE & CHAIRS: Only one table and two chairs will be supplied and included with the cost of each booth.

EQUIPMENT:

As a requirement of the Ogden Fire Marshal, equipment and vehicles should have minimum amounts of fuel and after final placement at the show; one battery cable must be removed and taped. All equipment and belongings must be out of the buildings by 5:00pm on the day of the show.

- Any vendors using propane cylinders must make sure they are empty or removed from the building Tuesday night. They can be brought back in the building the day of the show.
- Everything you bring must fit within your rented space.
- Any vendor that leaves behind any oil or grease will incur an additional cleaning charge.

WESTERN NEW YORK VILLAGE SUPERINTENDENTS ASSOCIATION

43rd ANNUAL EQUIPMENT SHOW REGISTRATION FORM

Wednesday, April 29th, 2026

Town of Ogden Highway Facility, 2432 S. Union St., Spencerport, NY 14559



Each Vendor **MUST** supply a current certificate of insurance in the amount of \$1,000,000 listing both WNY Village Superintendent's Association, 1191 Lawrence Rd, Hilton, NY 14468, as well as, Town of Ogden, 2432 S. Union St., Spencerport, NY 14559 as additional insured. (MUST BE MAILED WITH REGISTRATION & PAYMENT)

NOTE: Everything you bring must fit within your rented space.

Company Name: _____ Type of Business _____

Company Tax I.D.No. (Required) _____

Address: _____

Telephone: _____ Cell No: _____

Contact: _____ Email: _____

FIRST COME, FIRST SERVE ON ALL BOOTH SIZES DUE TO LIMITED CAPACITY
LIMIT TO TWO 30'x30' BOOTHS (THERE IS A HIGHER COST FOR 2-30'x30' BOOTHS)
 20x20 booth spaces are not side by side, unless you are willing to be outside, under the overhang.

	COST	# REQUIRED	TOTAL \$
10' X 10' SPACE	\$550.00 Each	SOLD OUT	SOLD OUT
20' X 20' SPACE	\$750.00 Each		
30' X 30' SPACE	\$950.00 Each	SOLD OUT	SOLD OUT
2 – 30'x30' SPACE	\$2,300.00 Each	SOLD OUT	SOLD OUT

Grand Total \$ _____

Please make checks payable to: "**W.N.Y. Village Supt. Association**", with registration and certificate of insurance. Reservation Confirmation will be sent via email – please be sure to provide your information above.

ALL CHECKS MUST BE MAILED To: Harry Donahue, 1191 Lawrence Rd, Hilton, NY 14468

DEADLINE TO REGISTER IS APRIL 15th, 2026 – NO EXCEPTIONS

Registration form and insurance certificates must be mailed in with payment.

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Door Prizes: We are asking each vendor to provide a door prize(s) of their choice (hats, t-shirts, etc.). Please indicate the number of door prizes available so that we may have this info available for equipment show personnel on setup day (Tuesday, April 28, 2026).

Number of door prizes _____

FOR ASSOCIATION USE ONLY

Date Received _____ Check No. _____ Amount Rec'd _____ Confirmed _____